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gallery

Open  
'26

# Open Exhibition 2026 Application Form

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**LAOS**

LOUGHBOROUGH  
VENUE  
**TOWN HALL**

  
Charnwood

Sock Gallery, Loughborough Town Hall  
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[loughboroughtownhall.co.uk/sock-gallery/](http://loughboroughtownhall.co.uk/sock-gallery/)



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**Sock Gallery's Open Exhibition was designed to provide an opportunity for artists, whether local or national, professional or amateur, to exhibit their work. The exhibition also offers the people of Charnwood and the surrounding areas a chance to see work by many different artists, all at the same time.**

**The Open Exhibition 2026 is a fantastic opportunity to showcase your work, with cash prizes for the winner of both our adult and young person categories, and a chance to win an exhibition at Sock Gallery through our People's Choice Award.**

**Successful applicants will have their work on display from Saturday 1st August to Tuesday 1st September 2026.**

## **Entry Information**

**The Open invites you to submit two-dimensional work ranging from paintings, photographs, drawings, original prints and mixed media work. If your work is larger than 2m x 2m (including the frame), please contact Sock Gallery before the submission dates for advice. All work must be fitted with mirror plates before entry - further details on this are provided later. We are accepting three-dimensional work to be housed in our Craft Cabinets. These are set close to the entrance of the gallery and are locked at all times. The three-dimensional work entered must be no larger than 27cm (h) x 23cm (w) x 34cm (d).**

## **Applications**

**You can submit your application online or on submission days. The application form can be downloaded at [loughboroughtownhall.co.uk/event/open-exhibition-2026](http://loughboroughtownhall.co.uk/event/open-exhibition-2026)**

**Please make payment through the website and then email your completed application with up to 3 photos for each piece submitted to [sock@charnwood.gov.uk](mailto:sock@charnwood.gov.uk). Please read the online application guidance notes before entering this way. Online applications can be submitted before the submission dates but will be judged on the same day as the in-person submissions. Pieces can still be submitted in person at Loughborough Town Hall on one of the specified submission dates. We regret that we are unable to accept work in person before these dates. No work will be accepted in person or online after these dates. Anyone bringing in work on behalf of an artist must have with them the completed application form as well as the required entry fee.**

**Submission Dates - Friday 24th July 11am - 7pm • Saturday 25th July 10am - 5pm**

## **Cost of Entry**

**There is a non-refundable administration fee of £8.50 per piece of work submitted for adults and £5.50 per piece of work submitted for the young person's category. This must be paid at the time of submission, with a maximum of 3 pieces per person. Payment can be made by card.**



## **Categories and Prizes**

**Young Persons (ages 11 - 17)**  
**Winner of this category: £150**

**Adults (18 and over)**  
**Winner of this category: £500**

The Adults and Young Persons winner of each category will be announced at 8pm at the Private View on Saturday 1st August.

## **People's Choice Award**

Voted by the public during the exhibition. The winner will win an exhibition at Sock Gallery. The winner will be announced at the end of the exhibition.

## **Selection and Results**

Submissions are judged by an independent panel to ensure the best range and quality of work is displayed. Unfortunately, due to the number of applications, individual feedback for unsuccessful applications is not available.

Work is judged on a specific selection criteria which includes:

- **Quality of the work (technical skill)**
- **Originality of the work (ideas behind the work)**
- **Presentation of the work (e.g. framing)**

Artists will be notified on Wednesday 29th July as to whether they have been successful. If your work is not successful, it must be collected between Friday 31st July 11am - 7pm or Saturday 1st August 10am - 3pm. Work that is not collected on these dates may be disposed of without notification to the artist.

## **Private View**

**Saturday 1st August 7pm - 9pm**

A private view will take place by invitation only.  
More details of this will be sent to successful applicants.

# Submission Terms

## Wall Fixings

All work submitted **MUST** be fitted with mirror plates, which can be purchased from most DIY and hardware shops. It is the responsibility of the Artist to attach these to the back of the frame before submitting the work.

For heavier or larger items please add additional mirror plates to secure the work.



## Sales and Payment

Only work submitted in the Adults category will be on sale during the exhibition. Any Artists who do not wish to sell their work can write NFS instead of the retail price on their application form. Payment for work sold will be made to the Artist by BACS no later than 4 weeks after the close of the exhibition.

Sales are administered by Sock Gallery, with a 30% commission fee on all work sold. For example:

Artist retail price - £100

Gallery commission fee - £30

Amount due to Artist - £70

## Labelling Work

Each piece of work submitted must be clearly labelled, both on the reverse of the work as well as on a parcel label. The labels must both state the same details, and the parcel label must be fastened to the back of the work with a long enough string for it to be visible from the front (for judging purposes).

**Each label must contain the following:**

- Full name of Artist
- Title of Work
- Dimensions of the Work
- Retail Price

Sock Gallery will subtract 30% commission from this price if the work is sold. The completed application form must be submitted with the work, as well as the labels, and the required fee.

Sock Gallery will curate and install the exhibition - the location chosen for pieces will not be negotiated.

## Collection of Work

**Any work that is not sold by the close of the exhibition must be collected by the artist between Friday 4th September 10am - 5pm and Saturday 5th September 10am - 5pm. Work that is left after these dates may be disposed of without notification to the artist.**

## Insurance

Sock Gallery is responsible for all work from when it is submitted to the time it is collected. After collection, Sock Gallery is no longer responsible for insuring the work.

Work is insured to the value of the Artist's retail price, minus any commission, as stated on their form and labels. 'Not For Sale' work is insured to the value stated on the Artist's application form.

# application form

PLEASE PRINT IN BLOCK CAPITALS

Full Name of Artist:

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Address:

---

---

---

Contact Telephone Number:

---

---

Email Address:

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Category:

Young Persons (Ages 11 - 17)  Age .....

Adults (18+)

Would you consider yourself a professional or amateur artist?

Professional

Amateur

I have read and accept the conditions of the submission terms

Signature of Artist:

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(or parent/carer if entering in the Young Persons category)

Date:

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## Inventory of Submissions

This form must be completed in addition to the labelling of individual pieces. This is not to be used as a substitute. All pieces must be labelled on the reverse of the work as well as on a parcel label.

On the sale of your work in the Open Exhibition, all individuals registered with HMRC as self-employed are requested to provide your Unique Tax Reference (UTR) number. Your application provides Loughborough Town Hall with the undertaking that you agree to pay any tax and national insurance contribution arising from any sales

Title of work (if named):

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Medium:

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Size in cm (h x w):

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Retail Price:

(Sock Gallery will subtract 30% commission from this price if the piece is sold)

If "Not for Sale", state insurance value:

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### For gallery use only

Selected? Y / N

Code:

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Signature

---

Date work collected

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Title of work (if named):

---

---

Medium:

---

Size in cm (h x w):

---

Retail Price:

(Sock Gallery will subtract 30% commission from this price if the piece is sold)

If "Not for Sale", state insurance value:

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### For gallery use only

Selected? Y / N

Code:

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Signature

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Date work collected

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Title of work (if named):

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Medium:

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Size in cm (h x w):

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Retail Price:

(Sock Gallery will subtract 30% commission from this price if the piece is sold)

If "Not for Sale", state insurance value:

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### For gallery use only

Selected? Y / N

Code:

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Signature

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Date work collected

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**Sock Gallery is an exciting exhibition space within the foyer area of Loughborough Town Hall.**

**Sock Gallery is open Monday-Friday from 10am-4pm and Saturday 10am - 3pm. The gallery is also open when Loughborough Town Hall is open for shows and events.**

**Free entry.**

**For more information on forthcoming exhibitions or how to apply, please visit our website:**

**[loughboroughtownhall.co.uk/sock-gallery/](http://loughboroughtownhall.co.uk/sock-gallery/)**

**or pick up a brochure from Loughborough Town Hall**